

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**August 7, 2014  
9:30 a.m.**

**The Grant Sawyer State Office Building  
555 East Washington Avenue  
Room 4401  
Las Vegas, Nevada 89101  
and  
Video Conferencing  
Legislative Counsel Bureau  
401 South Carson Street  
Conference Room 3138  
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 9:32 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Terry Clodt, Sec/Treas.  
Jane Gruner, ADSD  
Lilia Sioson

Mary Ellen Wilkinson, Vice Chair  
Lindsay Hansen, M.D.  
Linda Geling

Staff:

Sophia Long, Esq. DAG  
Rosemary Reynold, Esq. DAG

Sandy Lampert, Executive Director

Guests:

Heather Korbolic, ADSD  
Estaban Duran-Balen  
Caleb Cage, Dir.of Military  
& Veterans Policy

Benjamin Medina  
Marc Behn  
Denise Iwertz

- III. PUBLIC COMMENTS – Heather Korbolic, the Long Term Care Ombudsman notified the Board of a change that took effect in June of this year which now allows the Ombudsman Program to advocate of residents of Long Term Care Facilities who are under the age of 60.

- IV. PUBLIC HEARING in the matter of the Complaint for Disciplinary action against Benjamin Medina, Residential Facility Administrator, License No. RFA 9314\*\* (Board may go into closed session) "FOR POSSIBLE ACTION"
- Mr. Medina was asked if he wished the Board to go into closed session, he declined. Sophia Long, Deputy Attorney General, informed the Board that she will be acting as the prosecuting attorney in this matter. Deputy Attorney, Rosemary Reynold, will be acting as Board Counsel. Sophia Long advised that Board that Mr. Medina has agreed to settle this matter and not go to a hearing. Ms. Long is going to put the Settlement Agreement into the record. At this time Mr. Medina was sworn in by the Court Reporter. The Board has a copy of the survey involved with this matter. Based on the survey, the penalty will be that he complete 3 approved CEU hours on Administrative Oversight, he will be assessed a fine of \$250.00, and he will be responsible for all of the administrative and legal cost which to date cannot be determined. After much discussion, Chair, Margaret McConnell called for a motion. Jane Gruner moved to reject the settlement agreement. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.
- V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) "FOR POSSIBLE ACTION"
- a. Ophelia Javier – CJ Homes – Case No. B-36095
- Chair, Margaret McConnell called for a Motion. Jane Gruner motioned to approve the disciplinary actions. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.
- VI. SECRETARY'S REPORTS:
- a. Approval of the Minutes of May 8, 2014 Meeting "for possible action" – Secretary, Terry Clodt moved to approve. Lindsay Hansen seconded. Motion carried.
- VII. ADMINISTRATIVE REPORT – Executive Director, Sandy Lampert, reported that we are working very hard on new RFA training programs.
- VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.
- a. Nursing Facility Administrator Licenses Issued
- (1) Chambers, Thomas
  - (2) Conaway, David
  - (3) Moore, Amanda
  - (4) Mavromatis, Michael Jr.
  - (5) Dunyon, Aaron
  - (6) Clark, James

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Nursing Facility Administrator Licenses. Linda Gelingier seconded. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Hardcastle, Kaitlin
- (2) Holiday, William
- (3) Fox, Michael
- (4) Blanco, Lalaine
- (5) Helton, Catherine

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Residential Facility Administrator licenses. Jane Gruner seconded. Motion carried.

c. Inactive Requests

- (1) Feeback, Thomas - NFA
- (2) McClain, Susan - RFA
- (3) Pophal, Mary - RFA
- (4) Carlgren, Betty - RFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Inactive License Requests. Jane Gruner seconded. Motion carried.

d. Approve/Deny NFA Application “for possible action”

(1) Marc Behn – Mr. Behn was sworn in by Court Reporter. Chair, Margaret recounted that Mr. Behn answered “yes” to Item #2 of the Personal History section of the Application for Licensure and submitted a letter detailing that he had been convicted of a DUI. However, when his background check came back, a different incident was reported. Mr. Behn testified that he did not reveal this information because he was advised so by his attorney. Mary Ellen Wilkinson moved that Mr. Behn be allowed to go forward with the application process and on the satisfactory completion of the program, the Board would consider placing restrictions on his license. Jane Gruner seconded. Motion carried.

(2) Denise Iwertz – Ms. Iwertz was sworn in the Court Reporter. Chair, Margaret McConnell reported to the Board that Ms. Iwertz answered “yes” to Item 2 of the Personal History section of the Application for Licensure, and submitted documents indicating that on November 17, 2012, she was involved in a motor vehicle collision while driving under the influence. Ms. Iwertz pled guilty to the slightest degree and had her driving privileges suspended for 90 days and met all other requirements in the matter. Ms. Iwertz informed the Board she is a licensed Social Worker in the State of Nevada. She testified that the above incident occurred on private property and that she was in her vehicle which was not moving. A ranch hand called the police and subsequently the police came to the scene and asked if she had been drinking and she said yes. She was then detained. She was told that if your keys are in your hand, and you have been drinking, you will be found guilty. After a year of delays, her attorney encouraged her to plead guilty, and so she did. Ms. Iwertz then apologized to the Board. Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved that the Board allow Ms. Iwertz to go forward with her application, and come before the Board at the next meeting to approve her license with any restrictions imposed by the Board. Jane Gruner seconded. Motion carried.

VIX. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Margaret McConnell reported that we have re-energized the AIT Program for assisted living. We conducted 2 training programs to enlist mentors. The response was very favorable. We now have a adequate number of mentors. Sandy Lampert will be overseeing the program, and Wendy Simons and Connie Johnson will

help with some training. We are now discussing ways to acknowledge the service of mentors with not only CEUs, but also credit toward renewals, and special plaques. Sandy Lampert reported that we had 26 people attended the training in Reno, and 34 in Las Vegas. Those who attended were excited to be able to have some input with regard to the program and finding ways to reward them. Margaret McConnell then reported to the Board that with regard to the 40 hours of Best Practices Training we will be making it available electronically. We will be Beta testing the program in September with 3 candidates and we have asked some seasoned administrators to sit in to critique the material.

b. NFA lack of AIT Opportunities – Mary Ellen Wilkinson reported that there are task forces working to gather statistics to see what everyone's AIT program looks like and they are collaborating with Boards across the country to see how the program could be made more standardized. Hopefully, by the meeting in November, the task force will have a report to share with the NAB organization from which we can use as a template or model to take to the universities in the state.

X. NEW BUSINESS:

a. Veterans Licensure Reciprocity – Caleb Cage, Director of Military and Veterans Policy – Mr. Cage reported that Governor Sandoval declared 2014 to be the Year of the Veteran. The purpose is to decrease barriers and increase opportunities for service members and veterans returning to the states after serving out of country. So the focus will be on wellness, educational and employment opportunities. They are not asking licensing agencies to reduce their standards for licensing, but recognize the military experience and practice as experience for a license.

b. National Leadership Emergence Conference – Estaban Duran-Balan thanked the Board for providing him with this great experience. He reported that the major themes talked about were Legislative Action of Capitol Hill, increased utilization of nursing homes in the future and generational differences. They will be producing a White Paper next year to outline 3 major action plans to include a universal license, change the perception of the industry and increased accountability for participants.

XI. DEPUTY ATTORNEY GENERAL'S REPORT – Deputy Attorney General, Sophia Long, reported that the annual Board and Commission Training will be in November.

XII. BOARD MEMBER COMMENTS – Margaret McConnell reported to the Board that Mary Ellen Wilkinson was just elected as the new NAB Secretary for the next 2 years. She stated that by the next Board Meeting in November, she will report on the new Health Services Executive and the whole plan that NAB is rolling out in terms of providing a template so that Boards can license jurisdictions other than nursing facilities administrators and assisted living if they so wish, such as home community based workers, hospice and home health.

XIII. PUBLIC COMMENTS –

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Wednesday, November 5, 2014 at 9:30 a.m.

XV. ADJOURNMENT – Meeting was adjourned at 11:45 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Terry Clodt*

Terry Clodt  
Secretary/Treasurer